

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Proposed Control Measures	Are Control Measures Y/N/NA	
				In Place	Adequate
Vulnerable staff (including pregnant workers).	Vulnerable staff	Contracting Coronavirus resulting in serious illness or death of staff or pupil	<ul style="list-style-type: none"> If weakened immune system COVID-19: guidance for people whose immune system means they are at higher risk - GOV.UK (www.gov.uk) Follow HSE guidance https://www.hse.gov.uk/biosafety/diseases/pandflu.htm Complete individual risk assessment for staff who are clinically extremely vulnerable and have requested a RA. <p>Pregnant staff or pupils</p> <ul style="list-style-type: none"> Pregnant staff review working arrangements and carry out or update pregnancy risk assessment following the Royal College of Obstetrics and Gynaecology (RCOG) occupational health advice Coronavirus infection and pregnancy (rcog.org.uk) for employers and pregnant women. Follow advice for women from 28 weeks gestation or with underlying health conditions at any gestation who may be at greater risk. Employers and pregnant women should follow this advice and to continue to monitor for future updates to it. Vaccination is recommended in pregnancy and school can check on vaccination status as part of pregnancy risk assessment. 	Y	
Pupils who are clinically extremely vulnerable	Pupils	Contracting Coronavirus resulting in serious illness or death of pupil	<ul style="list-style-type: none"> All clinically extremely vulnerable (CEV) children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend. Further information is available in the guidance on supporting pupils at school with medical conditions https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions--3 All children and young people over 5, including those who have been identified by their medical team as being at higher risk, are eligible for COVID-19 vaccinations 	Y	

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Pupil or staff starts to show symptoms when in school and this could be passed onto to other staff/pupils in close proximity.	Staff, pupils, visitors, contractors	Illness resulting in time off work or away from school (loss of education). Death	Staff and pupils to try to stay at home and avoid contact with other people if they are unwell and either: <ul style="list-style-type: none"> • have a high temperature • they do not feel well enough to go to work/school or do their normal activities 	Y	
Positive identified case or rapid cases of Coronavirus of a member of staff or pupils from your school setting	Staff, pupils, visitors, contractors	Illness resulting in time off work or away from school (loss of education). Death	<ul style="list-style-type: none"> • Positive test result the member of staff should try to stay at home and avoid contact with other people for 5 days after the day they took their test. Positive test result for coronavirus (COVID-19) - NHS (www.nhs.uk) • Positive test result for children and young people aged 18 and under, the advice will be 3 days • Outbreak management plan in place • Access to the DfE incident support helpline will continue to be available to answer queries relating to COVID-19 in education, childcare, and children's social care settings: Telephone: 0800 046 8687 Monday to Friday, 8am to 6pm Saturday to Sunday, 10am to 6pm 	Y Y Y Y	
Events and Lettings at school and meetings	Staff, pupils, visitors.	Spread of virus to the rest of the school/visitor population resulting in illness.	<ul style="list-style-type: none"> • Risk assessment in place for each event • Adequate ventilation provided to the area 	Y Y	
Pupils ingesting the alcohol gel	Pupils	Sickness	<ul style="list-style-type: none"> • All alcohol-based gels are in an area which are supervised or monitored by staff. • Primary school – pupils to be supervised when using alcohol gels 	Y y	

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Location of wall mounted gels at a height that could get into a pupil's eye	Pupils	Irritation and damage to eyes	<ul style="list-style-type: none"> Any wall mounted pumps are at a position that is not in line with pupils head. Site team to check daily supplies in all toilets and refill sanitiser stations. Consider using daily toilet check sheet. 	y	NA
Poor workplace ventilation leading to risk of coronavirus spreading	Staff Pupils	Spread of the virus leading to illness or death	<ul style="list-style-type: none"> Follow HSE guidance on Heating ventilation and air conditioning. Where possible ventilate the workplace using fresh air by keeping doors and windows open. In cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space. Provide flexibility to allow additional suitable indoor clothing Portable Co2 monitors for schools to assist in identifying areas with poor ventilation in place. 	Y Y Y Y	
School Trips	Staff, pupils.	Spread of virus to the rest of the school population resulting in illness/death.	<ul style="list-style-type: none"> Schools to follow guidance on health and safety and educational visits and complete risk assessments that considers Covid. Oversees trips schools follow Government travel advice (school has no control over this). Travel abroad from England during coronavirus (COVID-19) - GOV.UK (www.gov.uk) 	Y	NA
Any other hazards					

Risk Assessment Action Plan

Control measure not yet in place or Additional Control Measures <i>(to take account of local/individual circumstances including changes such as working practices, equipment, staffing levels).</i>	Action by Whom <i>(list the name of the person/people who have been designated to conduct actions)</i>	Action by When <i>(set timescales for the completion of the actions – remember to prioritise them)</i>	Action Completed <i>(record the actual date of completion for each action listed)</i>	Residual Risk Rating
Reviewed by: Signature:	COMMENTS: <i>Record any comments reviewer wishes to make. Including recommendations for future reviews.</i>			
PRINT NAME:				

RESIDUAL RISK RATING	ACTION REQUIRED
VERY HIGH (VH) Strong likelihood of fatality / serious injury/illness occurring	The activity must not take place at all. You must identify further controls to reduce the risk rating.
HIGH (H) Possibility of fatality/serious injury/illness occurring	You must identify further controls to reduce the risk rating. Seek further advice, e.g. from your H&S Consultant
MEDIUM (M) Possibility of significant injury or over 7 day absence occurring	If it is not possible to lower risk further, you will need to consider the risk against the benefit. Monitor risk assessments at this rating more regularly and closely.
LOW (L) Possibility of minor injury/illness only	No further action required.